## 1. DANCEACT TANTSUSTUUDIO PAYMENT TERMS

- 1. DanceAct Tantsustuudio training sessions can be paid for by calendar month or by individual session.
- 2. Payment for individual sessions is accepted only in cash at the time of the session.
- 3. Monthly payments can be made through our website by bank transfer using LHV, Swedbank or SEB online banking links or by Visa or MasterCard payment cards. Payments can also be made in cash. To avoid confusion and forgetting, we recommend using a standing payment order that can be effected through the club member's account.
- 4. Monthly payments should be made by the 5<sup>th</sup> day of the calendar month. Extension of the due date for payment is subject to individual agreement.
- 5. If the due date for payment is exceeded without notification, DanceAct Tantsustuudio may add € 10.00 (ten euros) to the monthly fee.
- 6. If DanceAct has not received the training fee by the due date for payment, the customer will be indebted to DanceAct. In such case, the coach has the right to refuse to admit the customer to training sessions until the debt has been paid.
- Monthly payments are not reimbursed and any sessions not attended are not offset financially. An
  exception concerns training sessions not attended due to illness lasting for at least 14 days,
  concerning which a doctor's certificate has to be presented.
- 8. Any unattended sessions can be rescheduled at the times assigned for training sessions of other groups in DanceAct Tantsustuudio at any time. This can be done by prior agreement with the coach. If sessions are rescheduled for the next month, the fee for that month has to be paid. The right to reschedule unattended sessions cannot be assigned to third parties.
- 9. Customers who decide to discontinue attending training have to suspend their club membership in DanceAct Dance Studio and pay the final invoice. Membership can be suspended on DanceAct website <a href="https://www.danceact.ee/profiil/">https://www.danceact.ee/profiil/</a> and the suspension takes effect within 30 days. DanceAct issues a final invoice for the sessions during the 30 day period that fall into the next calendar month.
  - If a customer discontinues attending training and does not suspend their membership as described above, they are considered not to have suspended their membership. In such case, DanceAct Tantsustuudio has the right to charge monthly payments according to these payment terms and the DanceAct applicable price list.
- 10. If a customer wants to switch from monthly payments to payments for individual sessions, they must give DanceAct 30 days' prior notice. The notice is to be sent by email to <a href="mailto:info@danceact.ee">info@danceact.ee</a>. If no notice is given, DanceAct Dance Studio has the right to charge monthly payments according to these payment terms and the DanceAct applicable price list.
- 11. The first training session of a new customer in DanceAct Tantsustuudio is considered a test session and it is free of charge. If the customer joins training, the test session is neither included in nor offset

against the monthly fee.

- 12. The data controller and party to the agreement is MTÜ DanceAct Tantsustuudio, who guarantees the security of the personal data of its customers (data subjects).
- 13. The purpose of processing of personal data is the provision of dance training services. The legal basis for such processing is Article 6(1)(b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR) (processing is necessary for the performance of a contract to which the data subject is party).
- 14. MTÜ DanceAct Tantsustuudio stores the personal data of its customers (data subjects) during their club membership in DanceAct Tantsustuudio.
- 15. Pursuant to GDPR Article 13(2)(b), a data subject may request from the data controller access to and the rectification or erasure of personal data or the restriction of processing concerning the data subject, to object to processing as well as receive information on the transfer of data.
- 16. In the event of violations, the data subject may file a complaint with the Data Protection Inspectorate (Andmekaitse Inspektsioon).
- 17. Presenting personal data is an obligation arising from club membership in DanceAct Tantsustuudio. Without personal data, DanceAct Tantsustuudio cannot provide quality services to its customers.

## 2. Registration for club membership in DanceAct

## Greetings!

Welcome to DanceAct! Please register as a member of our club. You can register here: www.danceact.ee/profiil/. Please enter the following details:

- Name
- Email
- Phone
- Date of birth
- Password
- Consent to payment terms

After successful registration, you will receive a confirmation letter to the email address that you entered. If you don't receive the letter, please check your junk/spam mailbox. Click on the link in the letter and your account will be ready for use.

In the DanceAct user environment you can follow information on training sessions, your monthly payment

status and the training groups in which you have registered. You can make your monthly payment conveniently in the DanceAct online shop. The system will also help you remember the due dates for payment.

Thank you for joining and please don't hesitate to ask any questions you may have.

Best regards, DanceAct

## 3. Paying on DanceAct website <a href="www.danceact.ee">www.danceact.ee</a> by bank transfer through Swedbank, SEB or LHV online banking links or by Visa or Mastercard payment cards

On DanceAct website, you can make payments by credit card and debit card if it has online payment functionality. To pay:

- Select SHOP or STUDIO --> PRICES on the front page
- Select the city
- · Select the price package and click "Register and buy"
- · Select the dance style
- · Select the training and click "BUY"
- Select monthly or annual payment
- · Enter your details
- Select VISA/MASTER or online bank link (Swedbank, SEB, LHV)
- Enter the card details

NB! We recommend a MONTHLY STANDING PAYMENT ORDER. You will have to enter your card details only once, after which the relevant amount will be debited from your card on the 5<sup>th</sup> day of each month until the end of the training season. This method of payment is both convenient and secure.